

SMALL FARMERS WELFARE FUND

EXPRESSION OF INTEREST (EOI)

For

The Supply of Mini Tea Harvester under the Mini Tea Harvester Scheme

1. The **Small Farmers Welfare Fund** is a parastatal organisation established under the Act No 12 of 2002 which operates under the aegis of the Ministry of Agro-Industry and Food Security to promote the economic and social welfare of small farmers and their families in Mauritius and Rodrigues.
2. Funding has been provided by Ministry of Agro-Industry & Food Security to finance the **Mini Tea Harvester Scheme (MTHS)**. Under this Scheme, a **grant** would be provided to small tea planters registered with the SFWF.
3. **The Fund is therefore inviting Expressions of Interest (EOI) from prospective potential suppliers engaged in retailing of Mini Tea Harvester in Mauritius.**
4. **The Objectives:**

The purpose of this exercise is to select supplier to supply Mini Tea Harvester, under the above Scheme, to small tea planters registered with the SFWF in Mauritius.

You are requested to quote for the items mentioned in Section I: Price Schedule and complete Section II & III: Specifications and Compliance Sheet.

5. **The Operational Modalities of the Scheme:**
 - (i) Small registered planters would need to apply at the SFWF to benefit from the scheme and should submit necessary documents as would be required.
 - (ii) A Voucher System will be implemented by the SFWF whereby the SFWF will issue a voucher to the concerned planter representing the grant.
 - (iii) Planters will then have to present their original vouchers, National Identity Card and Valid Planter's Card and pay the price difference to the selected supplier to acquire the tea harvester;
 - (iv) Following delivery of the inputs by the supplier against the said original vouchers, necessary claims in terms of a periodic return of said vouchers collected (not exceeding 1 month) would be made thereafter by the supplier/s to the SFWF for payment.

6. **Time Schedule**

It is estimated that the duration of this project shall be for a period of (01) one year.

7. **Delivery**

- (i) Suppliers must be able to start delivery of products as follows:
 - (a) For goods already imported: one week after award of contract
 - (b) For goods to be imported: within eight (08) weeks
- (ii) The items will be collected or delivered to the planters, on as and when required basis for a period of one year starting from date of letter of award, or as otherwise specified by the Small Farmers Welfare Fund.
- (iii) The supplier must be able to abide to the modus operandi of the Scheme, including vouchers system and payment as per the set procedures of the SFWF.

8. **Eligibility Criteria**

To be eligible to participate in this bid exercise, the Service Provider must:

- (a) have the legal capacity to enter into a contract to supply the goods and related services;
- (b) not be insolvent, in receivership, bankrupt, subject to legal proceedings for any of these circumstances or in the process of being wound up;
- (c) not have had your business activities suspended;
- (d) not have a conflict of interest in relation to this procurement requirement;
- (e) have a valid trading licence.
- (f) produce their valid:
 - i) Company profile
 - ii) Business Registration Certificate
 - iii) Audited Yearly Accounts for the last three years to demonstrate the soundness of the supplier's financial position.
 - iv) The bidder/manufacturer must have at least **two years** of experience in sale/manufacturing a similar type of good.
 - v) Bidder should provide list of client to whom similar equipment have been delivered/manufactured for the last two years.

9. A Pre Bid meeting has been scheduled for **Friday 15th December 2023 at 10.30 a.m. in the Boardroom of the Small Farmers Welfare Fund, 2nd Floor, MCIA Building, St Pierre**. Interested parties may choose to attend.

10. **Submission of the EOI**

Proposals should be submitted in a sealed envelope clearly marked **SFWF/ Tea Harvester /01/23/EOI** addressed to the **Manager, Small Farmers Welfare Fund, MCIA Building, 2nd Floor, St Pierre** and should be deposited in the Tender Box on or before **Tuesday 09 January 2024 up to 15:00 hours (local time) at latest**.

11. **Opening of EOI**

EOI will be opened by the "Public body" at the **Small Farmers Welfare Fund, 2nd Floor, MCIA (Ex-FSC) Building, St Pierre at 3.15 p.m on Tuesday 09 January 2024**. Bidders or their representatives may attend the Bid Opening if they choose to do so.

12. **Queries**

Any clarifications sought by any bidder in respect of the EOI shall be addressed in writing to the **Manager, Small Farmers Welfare Fund, Fax No. 433 3249** so as to reach him at least seven (07) days before the deadline for the submission of the application.

The SFWF reserves the right to accept or reject any interest expressed and to annul the whole Expression of Interest exercise without hereby incurring any liability whatsoever to any participant.

SECTION I

Price Schedule : Goods Manufactured outside Mauritius to be imported by Sea Freight

Bidder's name and address:			Prices to be in Mauritian Rupees					Date: _____ Procurement Ref. No: _____	
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1	2	3	4	5	6	7	8	9	10
Line Item N°	Description of Goods and related services*	Country of Origin	Delivery	Quantity and physical unit	Unit Price FOB	Freight Charges per unit	Insurance Charges per unit	Unit price CIF/CIP[insert place of destination] (col 6+7+8)	CIF/CIP Price per line item (Col. 5x9)
<i>[insert number of the item]</i>	<i>[insert name of good]</i>	<i>[insert country of origin of the Good]</i>	<i>[insert no. of weeks]</i>	<i>[insert number of units to be supplied and name of the physical unit]</i>	<i>[insert unit FOB price]</i>	<i>[insert charges per unit]</i>	<i>[insert charges per unit]</i>	<i>[insert unit price CIF/CIP]</i>	<i>[insert total CIFCIP price per line item]</i>
Option 1	Tea Harvester – Mini (Specification as per section II)								
	Option I A: Single Person tea harvester			Based on planters' orders					
	Option I B: Single Person tea harvester with interchangeable head: Trimmer and brush cutter								
	Option I C: Double Person tea harvester								
Option 2	Battery Powered Tea Leaves Picking Machine (Specification as per section III)			Based on planters' orders					
								Total Bid Price	

Name of Bidder:

Signature of Bidder:

Date:

Note:

- (i) The exact quantity will depend on application received from planters.
- (ii) Suppliers can regroup orders received from planters so as to optimize costs of freight and other costs

Price Schedule : Goods Manufactured outside Mauritius to be imported by Air Freight

Bidder's name and address:			Prices to be in Mauritian Rupees					Date: _____ _____ Procurement Ref. No: _____	
1	2	3	4	5	6	7	8	9	10
Line Item N°	Description of Goods and related services*	Country of Origin	Delivery	Quantity and physical unit	Unit Price FOB	Freight Charges per unit	Insurance Charges per unit	Unit price CIF/CIP[<i>insert place of destination</i>] (col 6+7+8)	CIF/CIP Price per line item (Col. 5x9)
<i>[insert number of the item]</i>	<i>[insert name of good]</i>	<i>[insert country of origin of the Good]</i>	<i>[insert no. of weeks]</i>	<i>[insert number of units to be supplied and name of the physical unit]</i>	<i>[insert unit FOB price]</i>	<i>[insert charges per unit]</i>	<i>[insert charges per unit]</i>	<i>[insert unit price CIF/CIP]</i>	<i>[insert total CIFICIP price per line item]</i>
Option 1	Tea Harvester – Mini (Specification as per section II)								
	Option I A: Single Person tea harvester			Based on planters' orders					
	Option I B: Single Person tea harvester with interchangeable head: Trimmer and brush cutter								
	Option I C: Double Person tea harvester								
Option 2	Battery Powered Tea Leaves Picking Machine (Specification as per section III)			Based on planters' orders					
								Total Bid Price	

Name of Bidder:

Signature of Bidder:

Date:

Note:

(ii) The exact quantity will depend on application received from planters.

(iv) Suppliers can regroup orders received from planters so as to optimize costs of freight and other costs

Price Schedule: Goods Manufactured outside Mauritius already imported

Bidder's name and address:				Prices to be in Mauritian Rupees				Date: _____ Procurement Ref No: _____	
1	2	3	4	5	6	7	8	9	10
Line Item N°	Description of Goods and related services*	Country of Origin	Delivery	Quantity and physical unit	Unit price including Custom Duties and Import Taxes paid,	Price per line item inclusive of Custom Duties and Import Taxes paid, (col. 5x6)	Price per line item for inland transportation to convey the Goods to their final destination	VAT payable per line item if Contract is awarded	Total Price per line item (Col. 7+ 8) (DDP)
<i>[insert number of the item]</i>	<i>[insert name of Goods]</i>	<i>[insert country of origin of the Good]</i>	<i>[insert no. of weeks]</i>	<i>[insert number of units to be supplied and name of the physical unit]</i>	<i>[insert unit price per unit]</i>	<i>[insert price per line item inclusive of custom duties and import taxes]</i>	<i>[insert price per line item for inland transportation and other services required in the Mauritius]</i>	<i>[insert VAT and other taxes payable per item if Contract is awarded]</i>	<i>[insert total price per line item]</i>
Option 1	Tea Harvester – Mini (Specification as per section II)								
	Option I A: Single Person tea harvester			Based on planters' orders					
	Option I B: Single Person tea harvester with interchangeable head: Trimmer and brush cutter								
	Option I C: Double Person tea harvester								
Option 2	Battery Powered Tea Leaves Picking Machine (Specification as per section III)			Based on planters' orders					
								Total Bid Price	

Prices are: fixed

Name of Bidder:

Signature of Bidder:

Date:

Note:

(ii) The exact quantity will depend on application received from planters.

Section II

SPECIFICATIONS AND COMPLIANCE SHEET FOR MINI TEA HARVESTER

Bidders should complete columns C and D with the specification of the goods offered. Also state “comply” or “not comply” and give details of any non-compliance/deviation to the specification required. Attach detailed technical literature if required. Authorise the specification offered in the signature block below.

Item No.	Technical Specification Required		Compliance of Specification Offered	Details of Non-Compliance/ Deviation (if applicable)
A	B		C	D
	TEA HARVESTER – MINI			
	Type of Tea Harvester	Option A: Single person tea harvester Option B: Single person tea harvester with interchangeable head: Trimmer, and brush cutter Option C: Double person tea harvester		
	Engine capacity	20-50 cm ³ /cc		
	Engine type	Single cylinder Two stroke engine Air cooled type		
	Fuel	Petrol		
	Type	Horizontal blade type Hand held harvester Engine – Back pack With blower and collector bag		
	Number of working hours per day	At least 5 hours/day – continuous basis		
	Amount of tea leaves to be harvested	Minimum of 200 kg/day		
	Head	Should be able to accommodate interchangeably: (i) Horizontal Blade (Tea harvester) (ii) Nylon cutter/blade (Clearing of path) (iii) Trimmer (for tea plant)		
	Features	Light weight Ergonomic Easy to use Heavy duty type		
	Accessories	(i) One set of harness/shoulder strap/back pack. (ii) To be supplied with collector bag (iii) All standard items and accessories for the proper operation of the equipment.		

	Catalogue / Manual	Bidders should submit original catalogue of the equipment proposed and clearly specify the following: Make, Model, Country of Origin, delivery date, warranty period, Cost of Maintenance and the technical specifications for the equipment		
	Training of Operators and Maintenance Staff	The Supplier shall provide an induction training course after the completion of commissioning and testing of the equipment. The period of training shall include all the basic operation and maintenance of the equipment with a minimum of two (2) hours theoretical and two (2) hours practical.		
	Operators manual	To be supplied on delivery of equipment		
	NOTE	To be able to provide after sales service for at least 3 years after commissioning of the equipment (to submit written evidence along with the bid) To confirm availability of spare parts - locally or internationally - (to submit written evidence along with the bid) To submit qualification of maintenance and repair personnel along with the bid		

Specification and Compliance Sheet Authorised By:

Signature:

Name:_____

Position:_____ Date:_____

Authorised for and on behalf of:

(DD/MM/YY)

Company:

Section III

SPECIFICATIONS AND COMPLIANCE SHEET FOR BATTERY POWERED TEA LEAVES PICKING MACHINE

Bidders should complete columns C and D with the specification of the goods offered. Also state “comply” or “not comply” and give details of any non-compliance/deviation to the specification required. Attach detailed technical literature if required. Authorise the specification offered in the signature block below.

Item No.	Technical Specification Required		Compliance of Specification Offered	Details of Non-Compliance/ Deviation (if applicable)
A	B		C	D
2.	BATTERY POWERED TEA LEAVES PICKING MACHINE			
	Type	Backpack Battery Unit Hand held Tea leaves collection unit		
	Power	At least 300w brushless motor With variable speed		
	Battery	At least 24v 10AH Lithium type With battery level indicator Back pack battery unit		
	Blade length	300-400mm		
	Number of working hours per day	At least 8 Hours		
	Amount of tea leaves to be harvested	Minimum of 8kg/hour		
	Features	Light weight Ergonomic Easy to use Heavy duty type		
	Life Span of Battery	To be specified by Supplier		
	Cost of Battery	To be specified by Supplier		
	Cost of Maintenance	To be specified by Supplier		
	Consumables	To be specified by Supplier		
	Accessories	(iv) One set of harness/shoulder strap/back pack. (v) To be supplied with collector bag (vi) All standard items and accessories for the proper operation of the equipment.		
	Catalogue / Manual	Bidders should submit original catalogue of the equipment proposed and clearly specify the following: Make, Model, Country of Origin, delivery date, warranty period and the		

		technical specifications for the equipment.		
	Training of Operators and Maintenance Staff	The Supplier shall provide an induction training course after the completion of commissioning and testing of the equipment. The period of training shall include all the basic operation and maintenance of the equipment with a minimum of two (2) hours theoretical and two (2) hours practical.		
	Operators manual	To be supplied on delivery of equipment		
	NOTE	To be able to provide after sales service for at least 3 years after commissioning of the equipment (to submit written evidence along with the bid) To confirm availability of spare parts (to submit written evidence along with the bid) To submit qualification of maintenance and repair personnel along with the bid.		

Specification and Compliance Sheet Authorised By:

Signature:

Name: _____

Position: _____ Date: _____

Authorised for and on behalf of:

(DD/MM/YY)

Company:
